



How to order guide

curascriptsd.com



CuraScript SD

By EVERNORTH

Table of Contents

Log in	3
Find your item	4
Using search	4
Using order history	5
Using order pads	6
Using reoccurring orders	7
Cart and checkout	10
Track your order	12
Manage reoccurring orders	13
Cancel a reoccurring order	13
View reoccurring order history	15

Caring for those
who care[®]

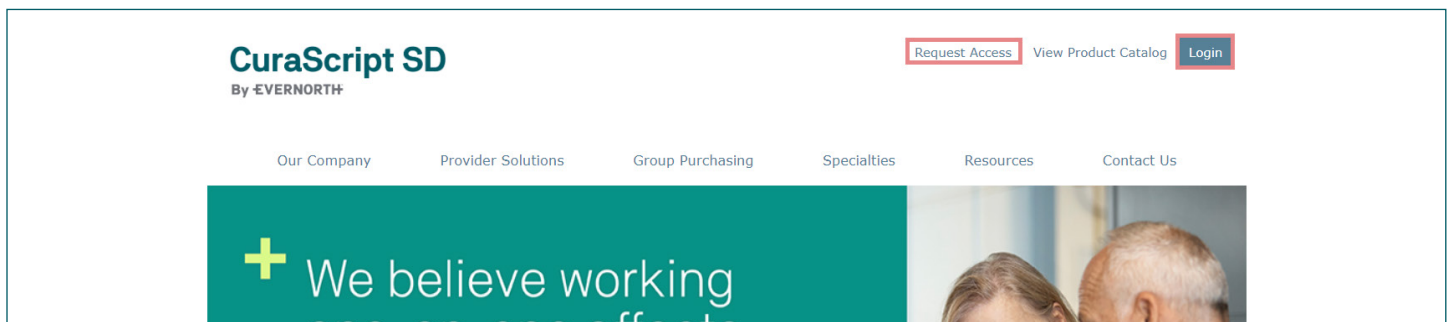


How to order guide

This guide will help you place an online order using various methods such as *Search*, *Order History*, *Order Pad*, and *Reoccurring Order*. Additionally, it covers tracking your order status and the ability to cancel and view reoccurring order history.

Log in

1. Visit curascriptsd.com and click **Login**.
2. Enter your email address and password, then click **Log In**.
3. If you have not requested online access yet, click **Request Access** link found on homepage of our website.

A screenshot of the CuraScript SD login page. The header shows the CuraScript SD logo. The page is titled 'Returning Customer'. There are two input fields: 'Email Address' with the text 'orderguidedemo@demo.com' and 'Password' with masked characters '.....'. Below the password field is a message: 'First time logging in since we launched our new site? You will need to [reset your password](#). For help or to request access, please [contact us](#)'. At the bottom right is a 'Log In' button, which is highlighted with a red box and has a hand cursor icon pointing at it.

Find your item

You can add products to your cart in several ways:

Using search

- 1. Type the product name in the *Search* bar and click **Search**. In this example, we have searched for Acetaminophen. If the product is available, you will see the option to add this product to your shopping cart.
- 2. Adjust the quantity and click **Add to Cart**.

Account #

Welcome

(Sign Out)

CuraScript SD
By EVERNORTH

I'm looking for

(1 Item)

PharmaceuticalsMedical Supplies

Home / Acetaminophen

Shop by Manufacturer Name

MAJOR PHARMACEUTICALS (9)
PHARMACEUTICAL ASSOCIATES (5)
RUGBY LABORATORIES (5)
MALLINCKRODT PHARM (2)
PERRIGO (2)

Shop by Drug Group

ANALGESICSNonNarcotic (21)
ANALGESICSOPIOID (2)

Shop by Package Type

BO (14)
CP (5)
BX (4)

Shop by Form

each (13)
Canister (5)
Bottle (2)
Crate (2)

You Searched for "acetaminophen"

23 Products found

Sort By: Relevance

IMAGE NOT AVAILABLE

MAJOR PHARMACEUTICALS
ACETAMINOPHEN 500MG
TAB 1000

Item #: 10001895
NDC: 009046720...
Size: 1
Package Type: BO
HCPCS Code(s):
Form: each

BACKORDER

1

Add To Cart

IMAGE NOT AVAILABLE

MAJOR PHARMACEUTICALS
ACETAMINOPHEN 500MG
CAPLET 100

Item #: 10002407
NDC: 009046720...
Size: 1
Package Type: BO
HCPCS Code(s):
Form: Bottle

BACKORDER

1

Add To Cart

IMAGE NOT AVAILABLE

RUGBY LABORATORIES
ACETAMINOPHEN 325MG
TAB 100

Item #: 10003100
NDC: 00536132701
Size: 1
Package Type: BO
HCPCS Code(s):
Form: each

BACKORDER

1

Add To Cart

IMAGE NOT AVAILABLE

RUGBY LABORATORIES
ACETAMINOPHEN 325MG
TAB 1000

Item #: 10004192
NDC: 00536132710
Size: 1
Package Type: BO
HCPCS Code(s):
Form: each

BACKORDER

1

Add To Cart

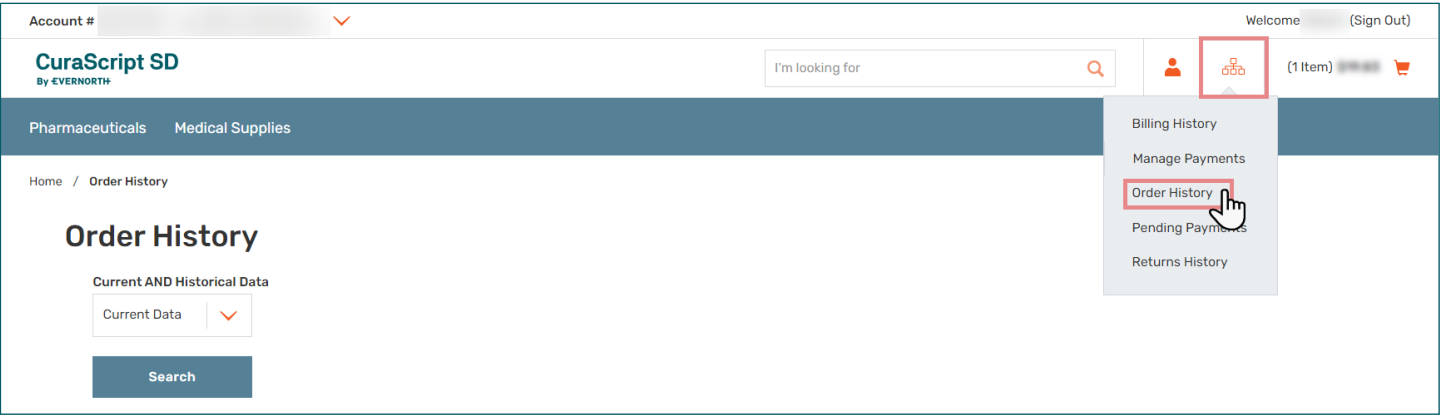
2025 CuraScript SD All Rights Reserved

CuraScript SD
By EVERNORTH

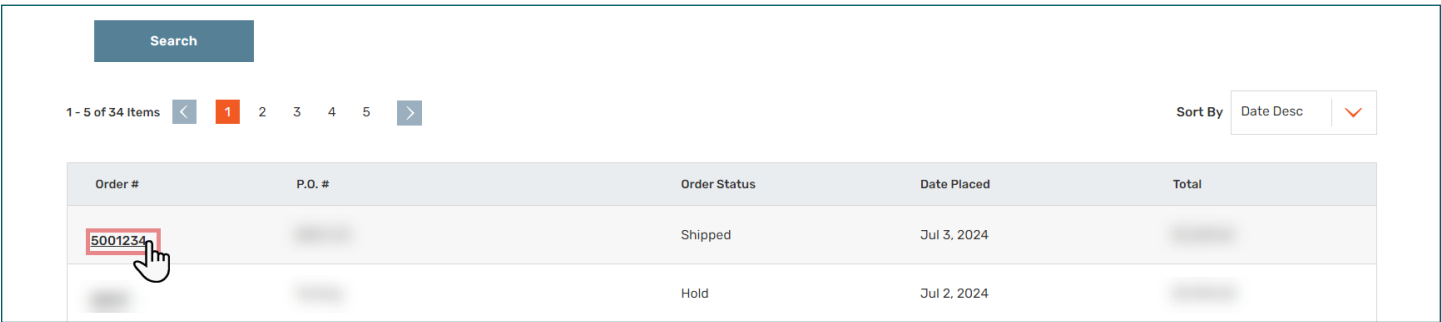
4

Using order history

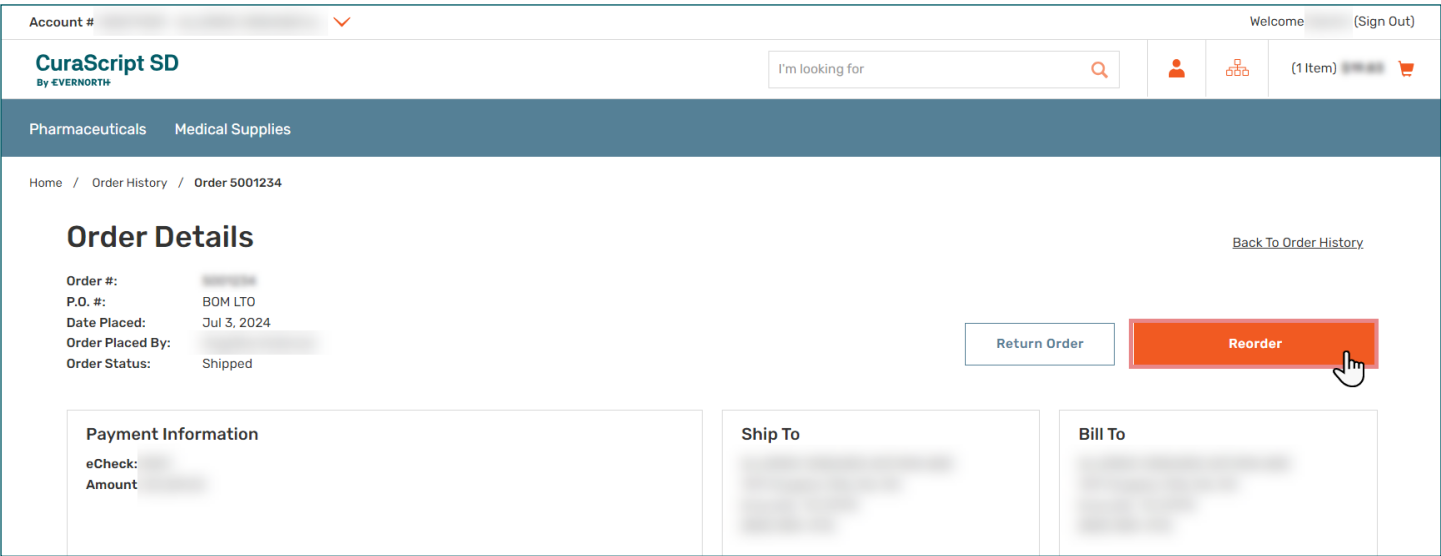
1. From the *My Company* dropdown menu, select **Order History**.



2. Click on the **Order #** that contains the product you would like to add to your shopping cart.

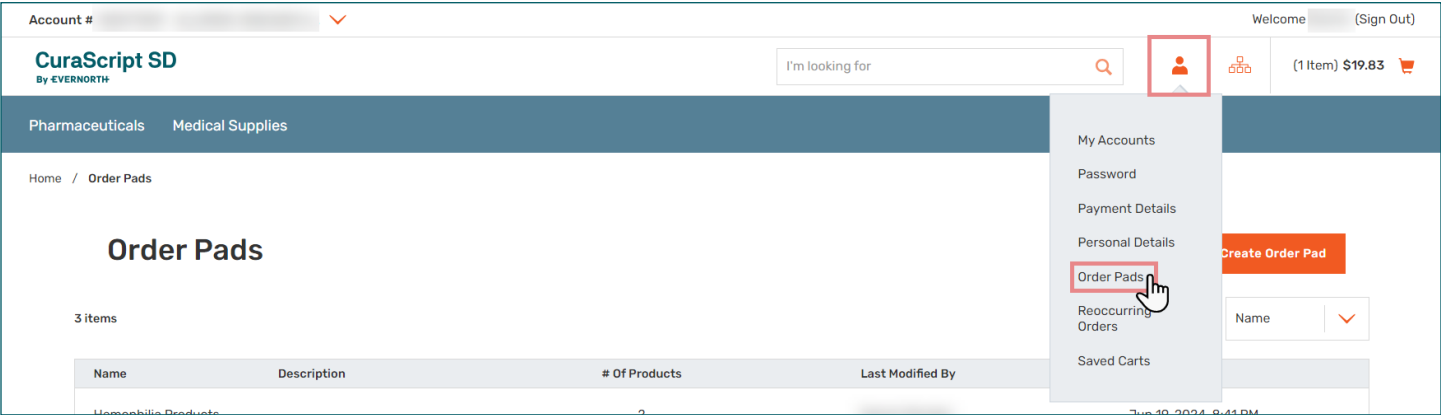


3. The next window will display order details of your previously placed order. Once you are ready to reorder, click the **Reorder** button. The page will refresh and direct to the Cart page to checkout.



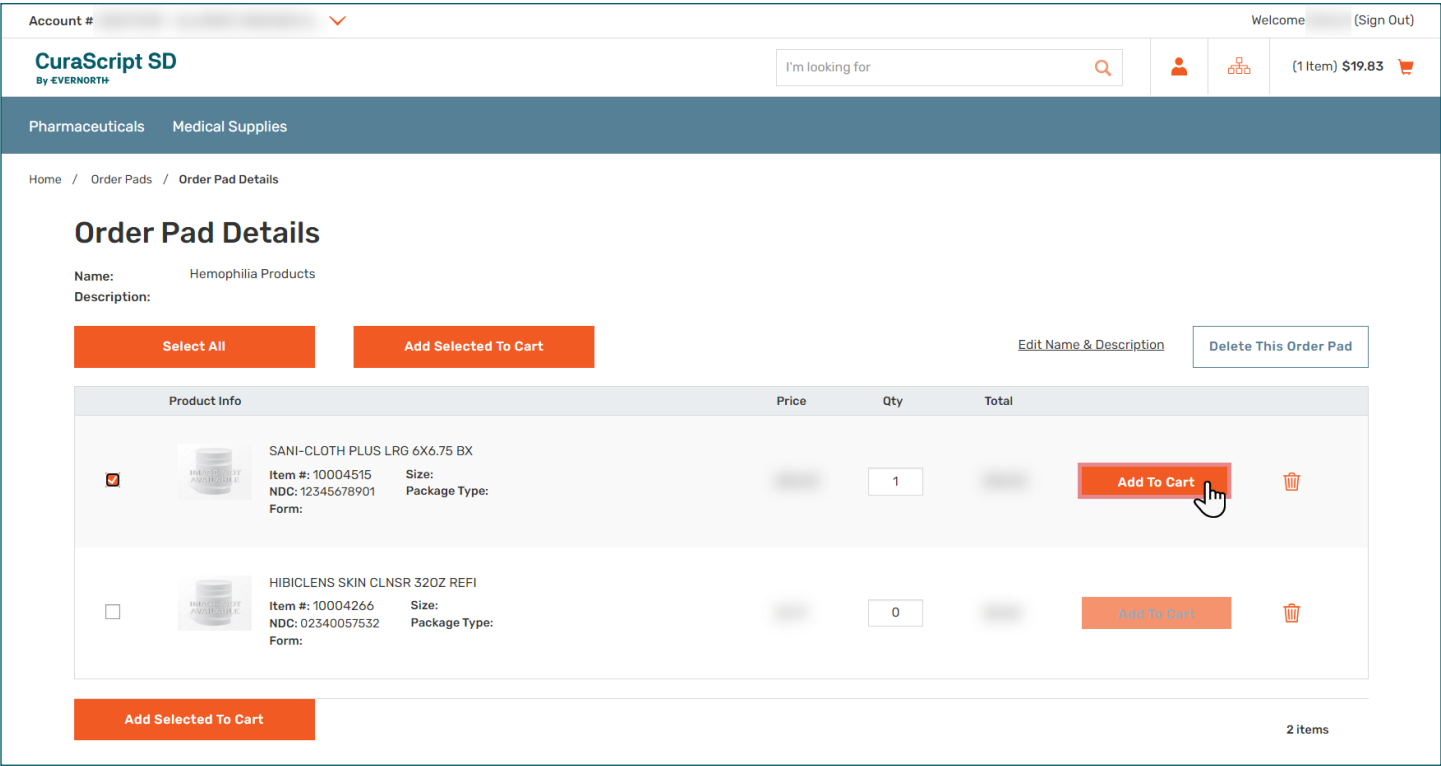
Using order pads

1. From the *My Account* dropdown menu, select **Order Pads**.



2. Once on the *Order Pads* page, select the order pad containing the products you would like to add to cart.

3. Once in the order pad, set the quantity for the number of products and then click the **Add To Cart** button.



Using reoccurring orders

Reoccurring orders are purchase orders that are set on a schedule to best suit your business needs. Reoccurring orders can be set daily, weekly, or monthly. However, not all items can be scheduled for reoccurring orders.

- 1. Type the product name in the *Search* bar and click **Search**. In this example, we have searched for Acetaminophen. If the product is available, you will see the option to add this product to your shopping cart.
- 2. Adjust the quantity and click **Add to Cart**.

Account #
CuraScript SD
By EVERNORTH

I'm looking for

Welcome (Sign Out)

(1 Item)

Pharmaceuticals Medical Supplies

Home / Acetaminophen

Shop by Manufacturer Name

MAJOR PHARMACEUTICALS (9)
PHARMACEUTICAL ASSOCIATES (5)
RUGBY LABORATORIES (5)
MALLINCKRODT PHARM (2)
PERRIGO (2)

Shop by Drug Group

ANALGESICSNonNarcotic (21)
ANALGESICSOPiOID (2)

Shop by Package Type

BO (14)
CP (5)
BX (4)

Shop by Form

each (13)
Canister (5)
Bottle (2)
Crate (2)

You Searched for "acetaminophen"

23 Products found

Sort By: Relevance

IMAGE NOT AVAILABLE

MAJOR PHARMACEUTICALS
ACETAMINOPHEN 500MG
TAB 1000

Item #: 10001895
NDC: 009046720...
Size: 1
Package Type: BO
HCPCS Code(s):
Form: each

BACKORDER

1 Add To Cart

L484

MAJOR PHARMACEUTICALS
ACETAMINOPHEN 500MG
CAPLET 100

Item #: 10002407
NDC: 009046720...
Size: 1
Package Type: BO
HCPCS Code(s):
Form: Bottle

BACKORDER

1 Add To Cart

PH 020

RUGBY LABORATORIES
ACETAMINOPHEN 325MG
TAB 100

Item #: 10003100
NDC: 00536132701
Size: 1
Package Type: BO
HCPCS Code(s):
Form: each

BACKORDER

1 Add To Cart

IMAGE NOT AVAILABLE

RUGBY LABORATORIES
ACETAMINOPHEN 325MG
TAB 1000

Item #: 10004192
NDC: 00536132710
Size: 1
Package Type: BO
HCPCS Code(s):
Form: each

BACKORDER

1 Add To Cart

2025 CuraScript SD All Rights Reserved

CuraScript SD
By EVERNORTH

7

3. Once all products are added to cart, proceed to your secure checkout.

RUGBY LABORATORIES
ACETAMINOPHEN 325MG TAB 100
In Stock
Final Sale, Nonreturnable
Item #: 10003100
NDC: 00536132701
Form: each
Size: 1
Package Type: B0

1

Continue Shopping

Subtotal: \$1.79

Order Total \$1.79

Checkout

No taxes are included in the total

4. Select payment method as *Account* and designated PO, if needed.

Select Payment Method

☒ **Account** ☐ Credit Card/e-Check ☐ Wire Transfer

Pay by Account

Selecting Account will defer all charges associated with this order to your account for future billing and payment. Billing will be assessed per the terms of your account. After your order has been shipped refer to Manage Payments for billing details and payment processing.

P.O. No.

Item Price: \$1.79
Qty: 1
Item #: 10003100
NDC: 00536132701
Package Type: B0
Size: 1
Form: each

Subtotal: \$1.79
Tax: \$0.11
Delivery: \$0.00

Order Total \$1.82

5. Review terms and conditions and click the **Schedule Reoccurring** button.

Selecting Account will defer all charges associated with this order to your account for future billing and payment. Billing will be assessed per the terms of your account. After your order has been shipped refer to Manage Payments for billing details and payment processing.

Subtotal: \$1.79
Tax: \$0.11
Delivery: \$0.00

Order Total \$1.82

☒ By placing the order, I am confirming that I have read and agree with the [Terms of Use](#) and [Privacy Policy](#).

Place Order

Schedule Reoccurring

6. Select the date you would like to start auto-recurring orders using the **Calendar** icon.

Schedule Reoccurring [X]

Start Auto-Reoccurring On

07/19/2024

<< July 2024 >>

Su Mo Tu We Th Fr Sa

7. Choose the frequency of your reoccurring order whether it be *Daily*, *Weekly*, or *Monthly*.

07/19/2024

☒ Daily
☐ Weekly
☐ Monthly

Daily

14 ✓

Schedule Reoccurring

8. Finalize your reoccurring order by clicking the **Schedule Reoccurring** button.

Daily

14 ✓

Schedule Reoccurring

Cancel

Cart and checkout

1. Click the **Cart** icon to access and review all items added to the shopping cart. Click **Checkout** to proceed.

Account # [REDACTED]

Welcome [REDACTED] (Sign Out)

CuraScript SD
By EVERNORTH

I'm looking for

(1 Items)

Pharmaceuticals Medical Supplies

Home / Cart

Help

Cart | ID: 0005001415

[Export CSV](#) | [Save This Cart](#)

1 item | \$13.68

Checkout

Product Info	Stock Status	Price	Split Lot	Qty	Total
RUGBY LABORATORIES ACETAMINOPHEN 325MG TAB 100 Item #: 10003100 NDC: 00536132701 Form: each	In Stock Final Sale, Nonreturnable	\$1.71		8	\$13.68

2. Choose a delivery method and add a purchase order number, if needed, and click **Continue**. Complete a secure checkout by clicking **Place Order**.

Secure Checkout

1. Shipping Address

Delivery Address
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Delivery Method

CuraScript SD Standard Delivery - \$0.00

Items will ship as soon as they are available.
See Order Summary for more information.

Continue

Order Summary 1 Items

RUGBY LABORATORIES
ACETAMINOPHEN 325MG TAB 100
Item Price: [REDACTED]
Qty: 8
Item #: 10003100
NDC: 00536132701
Package Type: B0
Size: 1
Form: each

\$13.68
Final Sale
Nonreturnable

Subtotal:

Tax: \$0.86

Delivery: \$0.00

Order Total **\$14.54**

2. Billing Address & Payment

3. Final Review

2025 CuraScript SD All Rights Reserved

CuraScript SD
By EVERNORTH

10

4. After your order is submitted, you will be directed to an *Order Confirmation* page.

Account # [REDACTED] 

Welcome [REDACTED] (Sign Out)



By EVERNORTH

I'm looking for





(0 Items) \$0.00 

Pharmaceuticals Medical Supplies

Thank You For Your Order

A copy of your order details has been sent to csdcsoadmin@express-scripts.com

Order #: [REDACTED]

Date Placed: Jul 19, 2024

Order Placed [REDACTED]

By:

Order Status: Processing

Payment

Account:

Selecting Account will defer all charges associated with this order to your account for future billing and payment. Billing will be assessed per the terms of your account. After your order has been shipped refer to Manage Payments for billing details and payment processing.

Ship To

[REDACTED]

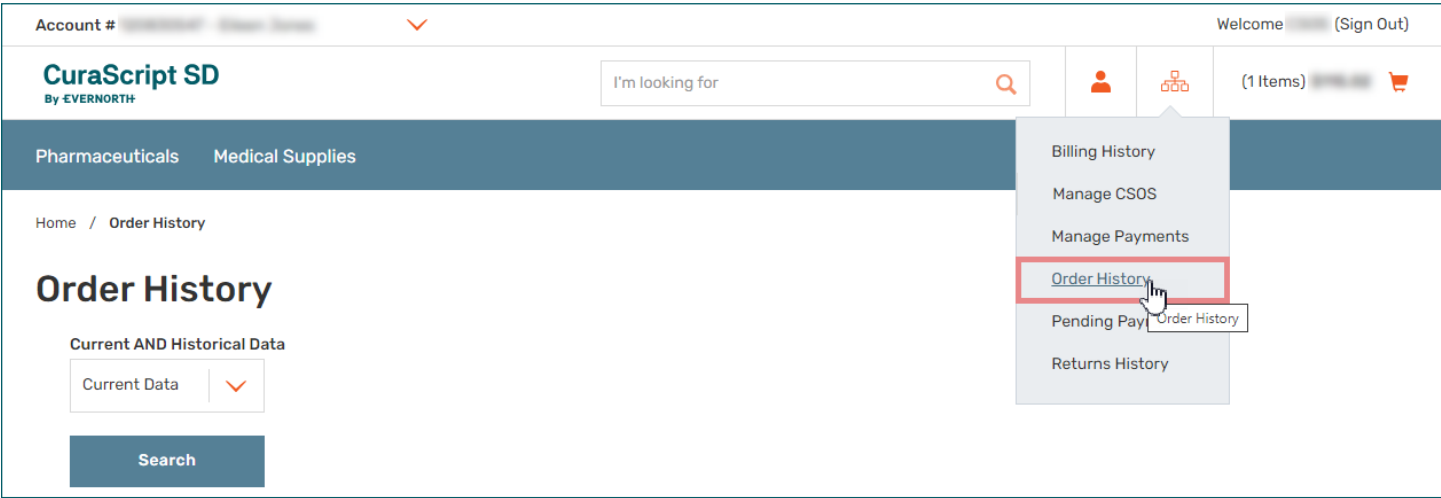
[REDACTED]

[REDACTED]

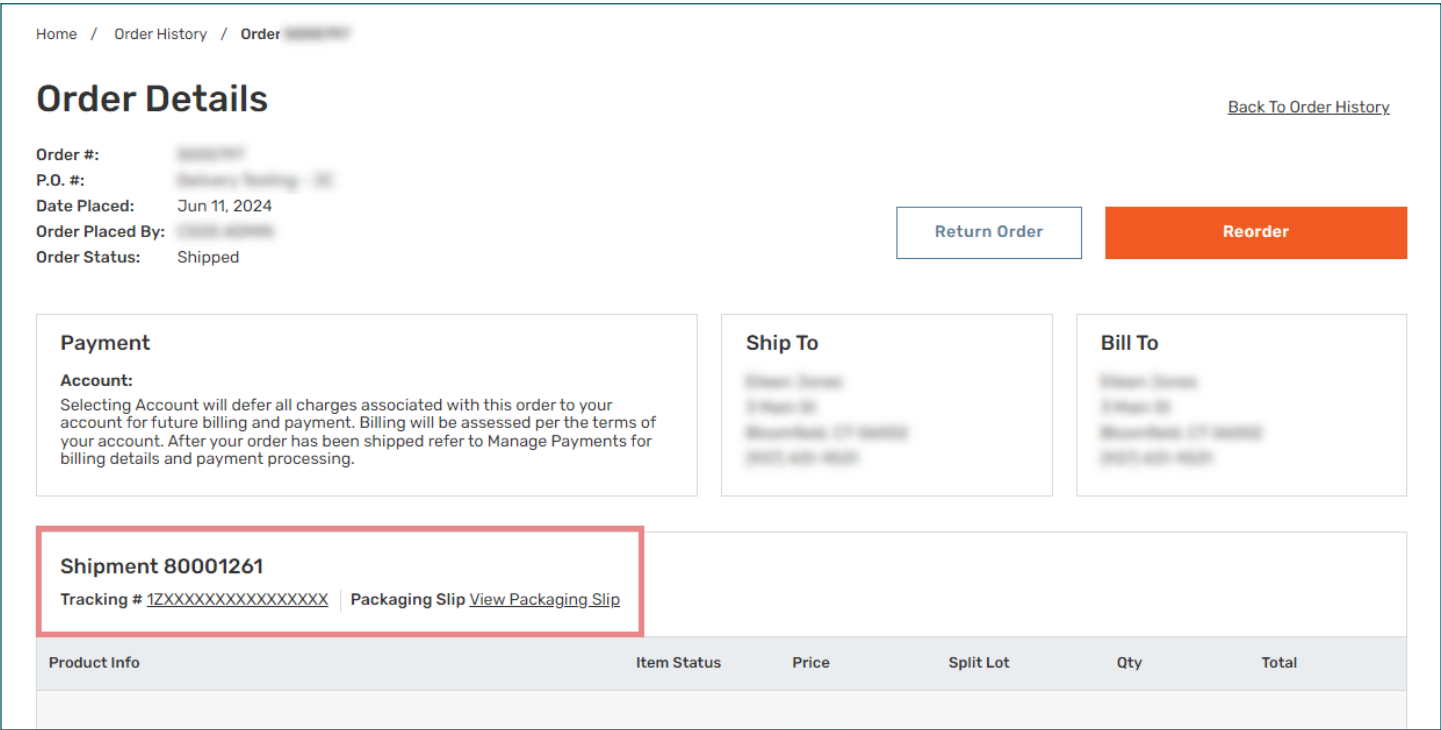
[REDACTED]

Track your order

- 1. From the *My Company* dropdown menu, select **Order History**.
- 2. Select your order to view its status. When your order ships, its order status will appear as *SHIPPED*.



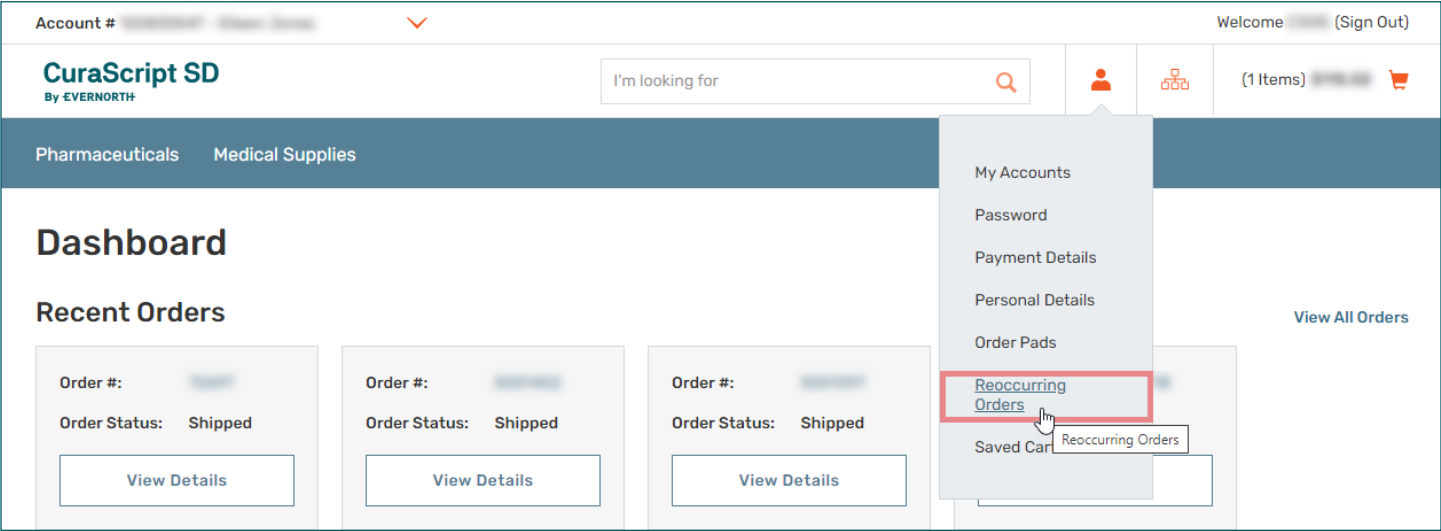
- 3. Click the **Tracking #** link to be directed to Tracelink for detailed shipping information.



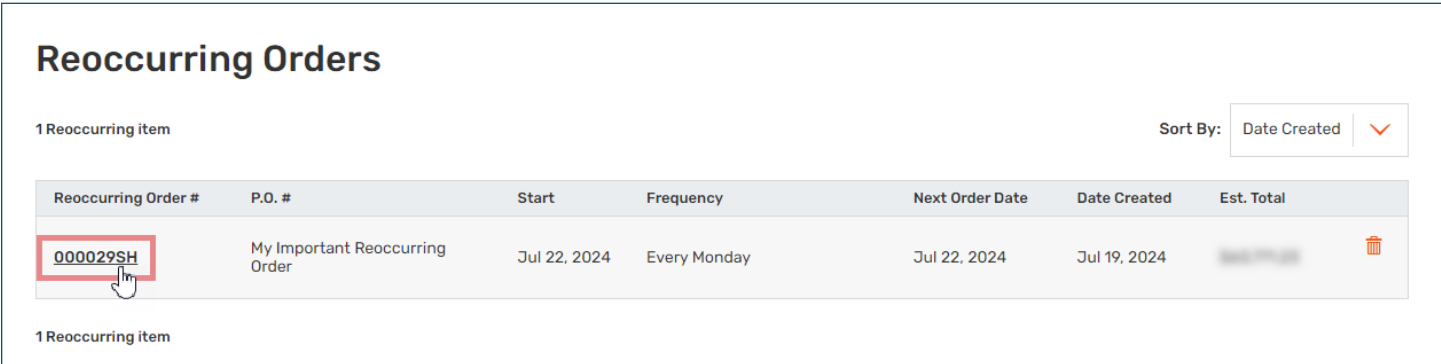
Manage reoccurring orders

Cancel a reoccurring order

1. From the *My Account* dropdown menu, select **Reoccurring Orders**.



2. Click the **Reoccurring Order #** link.



3. Click the **Cancel Reoccurring Order** button.

Home / Reoccurring Orders / Reoccurring Schedule 000029SH

< Reoccurring Order Details

Reoccurring Order #: 000029SH

Account Name:

Order Placed By:

P.O. #: My Important Reoccurring Order

Start Date: Jul 22, 2024

Frequency: Every Monday

Next Order Date: Jul 22, 2024

Order Total:

Cancel Reoccurring Order

Payment

Account:

Selecting Account will defer all charges associated with this order to your account for future billing and payment. Billing will be assessed per the terms of your account. After your order has been shipped refer to Manage Payments for billing details and payment processing.

Ship To

Delivery Method: CuraScript SD Standard Delivery - \$0.00

4. Select the **Yes** button to confirm cancellation of reoccurring order.

Order Placed By:

P.O. #: My Important Reoccurring Order

Start Date: Jul 22, 2024

Frequency: Every Monday

Next Order Date: Jul 22, 2024

Order Total:

Cancel Reoccurring Order

Payment

Account:

Selecting Account will defer all charges associated with this order to your account for future billing and payment. Billing will be assessed per the terms of your account. After your order has been shipped refer to Manage Payments for billing details and payment processing.

Confirm Removal

Are you sure you want to proceed? Cancelling this reoccurring order will remove this order from your list and you will no longer receive future shipments.

NoYes

Product Info

Item Status

Price

Qty

Total

REGENERON PHARMACEUTICALS

EYLEA 2MG/0.05ML INJECTION PFS

In Stock

✓

10

5. You can also click the **Trash Can** icon to delete the order from the reoccurring orders page.

Account # [REDACTED]

Welcome [REDACTED] (Sign Out)

CuraScript SD

By EVERNORTH

I'm looking for

(1 Items)

Pharmaceuticals Medical Supplies

Home / Reoccurring Orders

Reoccurring Orders

1 Reoccurring item

Sort By: Date Created

Reoccurring Order #	P.O. #	Start	Frequency	Next Order Date	Date Created	Est. Total	
000029SH	My Important Reoccurring Order	Jul 22, 2024	Every Monday	Jul 22, 2024	Jul 19, 2024	[REDACTED]	

1 Reoccurring item

View reoccurring order history

1. From the *My Account* dropdown menu, select **Reoccurring Orders**.

CuraScript SD

By EVERNORTH

I'm looking for

(1 Items)

Pharmaceuticals Medical Supplies

Dashboard

Recent Orders

Order #: [REDACTED]

Order Status: Shipped

View Details

Order #: [REDACTED]

Order Status: Shipped

View Details

Order #: [REDACTED]

Order Status: Shipped

View Details

My Accounts

Password

Payment Details

Personal Details

Order Pads

Reoccurring Orders

Saved Cart

View All Orders

2. Click the **Reoccurring Order #** link.

Reoccurring Orders

1 Reoccurring item

Sort By:

Date Created

Reoccurring Order #	P.O. #	Start	Frequency	Next Order Date	Date Created	Est. Total	
000029SH	My Important Reoccurring Order	Jul 22, 2024	Every Monday	Jul 22, 2024	Jul 19, 2024		

1 Reoccurring item

3. Scroll to *Reoccurring Order History* to view previously placed.



ZYNRELEF VENTED VL SPIKE REPL

In Stock

2

Item #: 20000045

NDC: 47426090305

Form: Crate

Size:

Package Type:

Please note historical pricing is displayed based on price at the time of purchase. Pricing may change if items are added to a cart at a later time.

Subtotal:

Delivery:

Order Total:

Reoccurring Order History

2 Items

Sort By:

Date Desc

Order #	P.O. #	Order Status	Date Placed	Total
			Jun 21, 2024	
			Jun 7, 2024	

If you have any questions, please contact CuraScript SD’s customer support teams at [877.599.7748](tel:877.599.7748), [Option 3](#). Please direct any comments or questions related to the curascriptsd.com website to webmasterlmf@curascript.com.